

Download Free The Training Design Manual The Complete Practical Guide To Creating Effective And Successful Training Programmes

# **The Training Design Manual The Complete Practical Guide To Creating Effective And Successful Training Programmes**

Micro-Hydro Design Manual has grown from Intermediate Technology's field experiences with micro-hydro installations and covers operation and maintenance, commissioning, electrical power, induction generators, electronic controllers, management, and energy surveys. There is an increasing need in many countries for power supplies to rural areas, partly to support industries, and partly to provide illumination at night.

Government authorities are faced with the very high costs of extending electricity grids. Often micro-hydro provides an economic alternative to the grid. This is because independent micro-hydro schemes save on the cost of grid transmission lines, and because grid extension schemes often have very expensive equipment and staff costs. In contrast, micro-hydro schemes can be designed and built by local staff and smaller organizations following less strict regulations and using 'off-the-shelf' components or locally made machinery.

'Features of A Curriculum Design Manual for Theological Education: A Learning Outcomes Focus' by LeRoy Ford - Fifteen complete descriptions for

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courses in various disciplines of theological education. All descriptions are in the learning outcomes format. - A complete set of goals and objectives upon which each chapter is based. These statements, when combined with the goals and objectives for the manual itself, constitute a complete description for a course in Curriculum Design in Theological Education. Ó - Guidelines for elaborating the essential elements of curriculum design: institutional purpose; program, division, and department purposes; scope; educational goals and objectives for learners; multiple contexts; methodology; and instructional and administrative models. - Four hundred learning outcomes at the level of meaningful performance. - An emphasis on making spiritual formation part of every course in the curriculum plan. - Three essentials for the learning outcomes approach: a statement of goals and objectives, use of appropriate methods and activities, and development and use of appropriate testing and evaluation procedures. - An emphasis on the multiple contexts which constitute an element of curriculum design. - Twenty questions which designers must confront in considering the role of affective goals and objectives in curriculum design in theological education. - Appropriate reader response opportunities. - The essentials of a core curriculum. -Glossary of terms used in curriculum design. Support whatever your kids' interests are. This

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one's for the future designers of all time. This book contains the present and the future of the fashion design industry with inspirations taken from only the world renowned designers. Your kids will definitely appreciate your full support in their passion when you buy this for them. Get a copy today.

If you are considering a career in Asset Protection, The Store Detective Training Manual is indispensable reading. Glen Canarte, a Loss Prevention expert with two decades of industry experience, brings you 22 information-packed chapters, loaded with everything you need to be successful. There is no fluff here, only a well written book by a knowledgeable coach guiding you through every step of the way. The Store Detective Training Manual is recommended for those interested in Loss Prevention as well and for current LP Officers who want to enhance their knowledge or sharpen their skills. Topics covered include: How to Identify tell-signs of shoplifting. Types of Surveillances. How to make legal apprehensions applying Probable Cause Steps How to safely approach and apprehend shoplifters. Deciding when to contact the police and when to handle incidents civilly. Common Forms and Documents used by Loss Prevention Officers. Best Practices for writing Incident Reports. Tips for testifying in court and interacting with law enforcement. Internal Theft Investigations. Introduction to basic concepts of Interview and

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Interrogation Resume, Social Media, and Job Interview Tips. And Much More! If you want to learn more about the exciting field of Loss Prevention, then get The Store Detective Training Manual and read it more than once.

'Features of A Curriculum Design Manual for Theological Education: A Learning Outcomes Focus' by LeRoy Ford - Fifteen complete descriptions for courses in various disciplines of theological education. All descriptions are in the learning outcomes format. - A complete set of goals and objectives upon which each chapter is based. These statements, when combined with the goals and objectives for the manual itself, constitute a complete description for a course in "Curriculum Design in Theological Education." - Guidelines for elaborating the essential elements of curriculum design: institutional purpose; program, division, and department purposes; scope; educational goals and objectives for learners; multiple contexts; methodology; and instructional and administrative models. - Four hundred learning outcomes at the level of meaningful performance. - An emphasis on making spiritual formation part of every course in the curriculum plan. - Three essentials for the learning outcomes approach: a statement of goals and objectives, use of appropriate methods and activities, and development and use of appropriate testing and evaluation procedures. - An emphasis on

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the multiple contexts which constitute an element of curriculum design. - Twenty questions which designers must confront in considering the role of affective goals and objectives in curriculum design in theological education. - Appropriate reader response opportunities. - The essentials of a core curriculum. -Glossary of terms used in curriculum design.

"Provides in-depth design recommendations and proven, cost effective, and reliable solutions for health care HVAC design that provide low maintenance cost and high reliability based on best practices from consulting and hospital engineers with decades of experience in the design, construction, and operation of health care facilities"--

RISA-3D (Rapid Interactive Structural Analysis) is used for structural analysis and design. The tools in RISA-3D are primarily used in structural engineering and they help users to design structural models using both parametric 3D modeling and 2D drafting elements. The RISA-3D model comprise of a physical representation of a structure. The structural modeling in RISA-3D can be used for structural designing and analysis application. The Exploring RISA-3D 14.0 book explains the concepts and principles of RISA-3D through practical examples, tutorials, and exercises. This enables the users to harness the power of structural designing with RISA-3D for their specific use. In this book, the author emphasizes on physical modeling, structural desining, creating load cases, specifying boundary conditions, preparation of project report. This book covers the various stages

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involved in analyzing. This book is specially meant for professionals and students in structural engineering, civil engineering, and allied fields in the building industry.

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Exercises at the end of the chapters Table of Contents

Chapter 1: Introduction to RISA-3D Chapter 2: Getting

Start with RISA-3D Chapter 3: Modeling Chapter 4:

Loads Chapter 5: Boundary Conditions Chapter 6:

Performing Analysis and Specifying Design Parameters

Chapter 7: Viewing Results and Preparing Report Index

There are many distinct pleasures associated with computer programming. Craftsmanship has its quiet rewards, the satisfaction that comes from building a useful object and making it work. Excitement arrives with the flash of insight that cracks a previously intractable problem. The spiritual quest for elegance can turn the hacker into an artist. There are pleasures in parsimony, in squeezing the last drop of performance out of clever algorithms and tight coding. The games, puzzles, and challenges of problems from international programming competitions are a great way to experience these pleasures while improving your algorithmic and coding skills. This book contains over 100 problems that have appeared in previous programming contests, along with discussions of the theory and ideas necessary to attack them. Instant online grading for all of these problems is available from two WWW robot judging sites. Combining this book with a judge gives an exciting new way to

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challenge and improve your programming skills. This book can be used for self-study, for teaching innovative courses in algorithms and programming, and in training for international competition. The problems in this book have been selected from over 1,000 programming problems at the Universidad de Valladolid online judge. The judge has ruled on well over one million submissions from 27,000 registered users around the world to date. We have taken only the best of the best, the most fun, exciting, and interesting problems available.

An entire profession is devoted to designing and building jump courses, but now it can be a little easier to create your own show-quality course at home! This highly illustrated instruction manual explains--with the aid of hundreds of color photos, diagrams, and tables--the jump components used in different horse show divisions, how course designers select the tracks to be followed, and what factors make a course more or less difficult to ride. This book is essential for anyone who wants to better understand the concepts of course design and is a valuable training aid for those looking for inspiration when schooling or teaching riders at home. Includes 52 full course designs, 15 short courses, 35 gymnastic exercise set-ups, and 15 grid lines.

The Gainsharing Design Manual is an invaluable resource for designing and implementing a gainsharing or goalsharing employee incentive program.

Internationally recognized authors and consultants Joseph and Jimmie Boyett bring over twenty years of experience in helping companies implement gainsharing, goalsharing and other employee incentive programs. The

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Gainsharing Design Manual is a complete step-by-step guide for designing and implementing gainsharing. In addition to a comprehensive overview of gainsharing and its impact on company operating and financial performance the Boyetts provide the following: Step-by-step instruction in how to Design the gainsharing plan, Develop a gainsharing formula and targets, and Implement and evaluate the gainsharing program; Twenty questions to determine if gainsharing is right for your company; Twenty keys to gainsharing success; Six criteria for a good gainsharing formula; Nine sample formulas for both the manufacturing and service sectors; Advice on how to gain union support for gainsharing; and Advice on how to avoid problems with the Fair Labor Standards Act and National Labor Relations Act when designing gainsharing. The Gainsharing Design Manual is an insightful, informative and essential resource based upon solid research and the personal experiences of the authors.

Did you know that by adding a few simple steps to your selling process you could achieve sales you only dreamt of in the past? GoodbyeSellingProblems.com provides a 12 step system that you, as a business owner, or you, as a sales manager, can implement in less than a day and dramatically increase your results. Your sales efforts become much more productive and less stressful. It provides a framework for small businesses to structure their sales process. It strips away all the "fluff" and confusion that you encounter with most expensive sales training courses. The simple 12 step system provides a "nuts and bolts" approach to selling. It allows you to

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enter every sales situation with a purpose for closing the sale and gets you away from the deadly "sales visit" dilemma that most business owners and sales professionals fall into. In a just a few hours, you can literally gather the information that system introduces you to and make the most powerful sales presentation your company has ever encountered. When this system becomes part of your selling culture, it will provide you with improved sales, greater margins, and eliminate the competition. Author, Buzz Glover, after quietly reviewing and critiquing the sales people that called on him in his own businesses for over 15 years, became disillusioned with the fact that the great majority of salespeople were ill-prepared to sell their products or services. He knew that if he could introduce them to a system that he had developed and refined as a salesperson (and later as a sales manager), they could easily become much more effective at closing more sales faster! The system became a reality when he wrote this book as a companion to his system's website, [www.goodbyesellingproblems.com](http://www.goodbyesellingproblems.com). Through this sales system he is confident that he can change the way small businesses sell and make fundamental cultural changes in their approach to marketing their products and services.

**ATTENTION TRAINERS:** It's Not About YOU - It's About the LEARNER! What is the biggest mistake a trainer can make? Quite simply, it is focusing all of their efforts on themselves and not their students! Many inexperienced trainers fall into this trap, but it doesn't have to happen to you! This book provides easy-to-execute examples that,

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when utilized, will make any rookie trainer look like a seasoned pro in just one day! You will learn how to structure the classroom experience in such a positive way that I guarantee it will make a difference in your professional life and in the lives of your participants. The techniques outlined in this book will help you to become the Great Trainer you have always wanted to be - because although good trainers may know these methods, Great Trainers make it happen! Inside, you will discover how to: -Create an inviting physical and emotional learning environment for your students. An inviting learning environment leads to higher levels of participation, retention, and on-the-job application! -Be less of an instructor and more of a "Tour Guide." Utilizing tour guide techniques will make your class anything-but-ordinary, causing people to look forward to your next event! -Utilize Great Trainer techniques whether you're facilitating a 5-day course, a 60-minute training session, or a 15-minute presentation! -Apply the techniques that will help you go WACCO for your participants - without spending a dime! Get on the road to continuous training improvement and start reading!

The purpose of the HVAC Design Review Guide is to help the project manager or the responsible project engineer to check for coordination between design disciplines, and to check for errors and omissions or inconsistencies in the HVAC design, before the construction documents are finalized. This Guide could also be used as a Training Manual, to assist with designer and engineer development. The detailed information related to all phases of HVAC design can help the designer or engineer to avoid errors or omissions during the design phase. The included "Checklist" (at the end of the volume)

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can also be used to track training progress. The HVAC Design Review Guide includes over (220) pages and spreadsheets that cover many of the design and engineering requirements associated with typical projects. Hyperlinks are provided to help select the topics that are relevant to the project being reviewed. Included are "rule of thumb" equipment capacities and system flow rates, general constructability, and "spot-checks" of ductwork and pipe sizes. A comprehensive "Checklist" is included at the end of the volume, to check-off as the design review is progressing. This book addresses one of the most difficult challenges in corporate learning and development the topic of measurement. This proven process focuses on identifying pragmatic, actionable, specific best practices, processes and methodologies, which will be useful to most organizations. The book includes objective, research-based findings in best practices, which offer organizations practical solutions to training measurement. The author also includes advice and opinions based on assessment of approaches that were not successful and many cause challenges.

A lot has happened in the world of digital design since the first edition of this title was published, but one thing remains true: There is an ever-growing number of people attempting to design everything from newsletters to advertisements with no formal training. This book is the one place they can turn to find quick, non-intimidating, excellent design help from trusted design instructor Robin Williams. This revised and expanded classic includes a new chapter on designing with type, more quizzes and exercises, updated projects, and new visual and typographic examples that give the book a fresh, modern look. In *The Non-Designer's Design Book*, 4th Edition, Robin turns her attention to the basic principles that govern good design. Perfect for beginners, Robin boils great design into four easy-to-master principles: contrast, repetition, alignment,

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and proximity (C.R.A.P.!). Readers who follow her clearly explained concepts will produce more sophisticated and professional work immediately. Humor-infused, jargon-free prose interspersed with design exercises, quizzes, and illustrations make learning a snap—which is just what audiences have come to expect from this bestselling author. This engaging and clearly written textbook/reference provides a must-have introduction to the rapidly emerging interdisciplinary field of data science. It focuses on the principles fundamental to becoming a good data scientist and the key skills needed to build systems for collecting, analyzing, and interpreting data. The Data Science Design Manual is a source of practical insights that highlights what really matters in analyzing data, and provides an intuitive understanding of how these core concepts can be used. The book does not emphasize any particular programming language or suite of data-analysis tools, focusing instead on high-level discussion of important design principles. This easy-to-read text ideally serves the needs of undergraduate and early graduate students embarking on an “Introduction to Data Science” course. It reveals how this discipline sits at the intersection of statistics, computer science, and machine learning, with a distinct heft and character of its own. Practitioners in these and related fields will find this book perfect for self-study as well. Additional learning tools:

- Contains “War Stories,” offering perspectives on how data science applies in the real world
- Includes “Homework Problems,” providing a wide range of exercises and projects for self-study
- Provides a complete set of lecture slides and online video lectures at [www.data-manual.com](http://www.data-manual.com)
- Provides “Take-Home Lessons,” emphasizing the big-picture concepts to learn from each chapter
- Recommends exciting “Kaggle Challenges” from the online platform Kaggle
- Highlights “False Starts,” revealing the subtle reasons why certain

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approaches fail Offers examples taken from the data science television show “The Quant Shop” ([www.quant-shop.com](http://www.quant-shop.com))

"The wide range of topics covered as well as detailed insight make Retail Store Planning & Design Manual a welcome teacher--or reminder--for anyone concerned with the industry." --Visual Merchandising and Store Design on the

First Edition Now one of the nation's most respected and sought-after retail store design specialists tells you what he knows about the art and science of retail planning, design, and remodeling. An indispensable tool of the trade that no practicing designer will want to be without, it supplies you with: More than 370 professional diagrams and illustrations of store layouts and design elements 120 forms to help you more efficiently manage all phases of planning, budgeting, scheduling, and construction Innovative lighting design techniques and color schemes that promote sales Practical guidelines on every aspect of managing a successful retail store design firm Special chapters on budgeting, cost control, and planning for maximum ROI In-depth coverage of the state-of-the-art CAD technology for store planning and design And much more Retail store design is one of today's most challenging and rewarding interior design specialties.

Creating a total store environment that is beautiful, practical, and profitable and that reflects the client's vision of the store and its position in the marketplace requires an assortment of talents. The successful store planner must combine imagination, business sense, and an understanding of buyer psychology with a thorough knowledge of materials and current design and construction trends. This comprehensive, nuts-and-bolts guide to virtually every aspect of store planning and design was written by one of North America's most accomplished retail store designers and design educators. Michael J. Lopez shares with you the fruits of his 30 years of experience in planning, designing, and

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remodeling retail establishments--both large and small. Here are just a few of the outstanding features that make Retail Store Planning & Design Manual, Second Edition an indispensable working resource for practicing designers and an excellent learning tool for design students: More than 370 professional diagrams and illustrations of store layouts and design elements, including merchandising presentation systems and techniques, free-standing fixtures, hardware and accessories, display racks, column treatments, fitting rooms, decor sections, and much more 120 standard and original forms that you can use to help you more efficiently manage all phases of planning, budgeting, scheduling, and construction New chapters offering in-depth coverage of retail store lighting, budgeting, planning for maximum ROI, and the role of computer-aided design in store planning A gold mine of expert tips and guidelines on managing a successful retail design firm--from bidding and contract negotiations, the client/planner relationship, and marketing your services, to budgeting and cost control, project scheduling, bookkeeping, insurance, and more 18 appendixes on special store design topics, written by leading store designers and planners and store planning professors Retail Store Planning & Design Manual, Second Edition is sure to become the most frequently consulted resource in your working library. This newly expanded and updated second edition of the best-selling classic continues to take the "mystery" out of designing algorithms, and analyzing their efficacy and efficiency. Expanding on the first edition, the book now serves as the primary textbook of choice for algorithm design courses while maintaining its status as the premier practical reference guide to algorithms for programmers, researchers, and students. The reader-friendly Algorithm Design Manual provides straightforward access to combinatorial algorithms technology, stressing design over analysis. The first part,

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Techniques, provides accessible instruction on methods for designing and analyzing computer algorithms. The second part, Resources, is intended for browsing and reference, and comprises the catalog of algorithmic resources, implementations and an extensive bibliography. NEW to the second edition:

- Doubles the tutorial material and exercises over the first edition
- Provides full online support for lecturers, and a completely updated and improved website component with lecture slides, audio and video
- Contains a unique catalog identifying the 75 algorithmic problems that arise most often in practice, leading the reader down the right path to solve them
- Includes several NEW "war stories" relating experiences from real-world applications
- Provides up-to-date links leading to the very best algorithm implementations available in C, C++, and Java

The Fashion Design Manual is a comprehensive introduction to the world of fashion. It introduces the reader to the cycles and trends of fashion, the principles and practice of fashion design, the range of techniques and skills required to be successful in the industry, and the economic reality of the world of retail fashion. The Fashion Design Manual follows the path a garment takes from sketch to sample, through production and finally via the retail outlet to the wearer. The book is very generously illustrated with drawings, sketches, and photographs throughout.

This concise and readable manual is a useful resource for anyone interested in the design of engineered products and equipment. The Design for Everything Manual integrates a wide range of "design for X" topics such as user-centered design, efficient design, design for manufacture, and coordinated product and process design into a unified "Design for Everything" approach that is easily understood and used regardless of technical background or training. Over the years, a wealth of practical design knowledge has been

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learned about how to achieve good design. This knowledge is captured by four fundamental rules of good design: the rule of needs, the rule of clarity, the rule of simplicity, and the rule of safety. Good design is achieved by applying these rules in a systematic and disciplined manner to the critical choices that define the design. The manual is derived from notes that the author developed over many years of teaching a course on "Design for X" in the Master of Product Design and Development Program at Northwestern University, Evanston, Illinois. "Design for X" (DFX for short) is a label applied to a large collection of design methods (e.g., Design for Assembly, Lean Design) and design guidelines that address particular design issues. The Design for Everything Manual focuses on the principles and practices that underlie the DFX methods rather than on the methods themselves. It covers the same material and addresses the same spectrum of concerns, but in a simpler and more integrated fashion. Design for Everything is a strategic design approach that is of value to those studying, teaching, and practicing design across a wide range of disciplines. Design and manufacturing executives, product managers and project managers, and other high-level decision makers can use the manual to quickly learn how to achieve good design. Experienced design engineers and industrial designers can use it as a handy reference. Business students and engineering students can use it as a practical guide for new product development courses and senior design projects. Manufacturing companies can use it to develop a "common language" and "shared vision" for good design. Ultimately, all designers can use it as a guiding light for achieving the elusive goal of "doing it right the first time." Packed with checklists, advice, and how-to features, The Virtual Training Guidebook teaches you how to design, deliver, and implement live online learning. This book will help learning professionals transition to the online classroom by

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taking a holistic look at successful implementation, including gaining organizational support, selecting a platform, designing classes, selecting facilitators, preparing participants, global considerations, and the logistics required for success. Learn how to prepare for a virtual training rollout. Create live online classes using a three-step design process. Select the technology that is right for the organization. Select and prepare facilitators who can effectively engage participants.

A great diary/ log book for any Train enthusiast, Information and notes can be recorded 100 pages

Across the realms of multimedia production, information design, web development, and usability, certain truisms are apparent. Like an Art of War for design, this slim volume contains guidance, inspiration, and reassurance for all those who labor with the user in mind. If you work on the web, in print, or in film or video, this book can help. If you know someone working on the creative arena, this makes a great gift. Funny, too.

A Users Guide to Hydraulic Modelling and Experimentation provides a systematic, comprehensive summary of the progress made through HYDRALAB III . The book combines the expertise of many of the leading hydraulic experimentalists in Europe and identifies current best practice for carrying out state-of-the-art, modern laboratory investigations. In addition it gives an inventory and reviews recent advances in instrumentation and equipment that drive present and new developments in the subject. The Guide concentrates on four core areas – waves, breakwaters, sediments and the relatively-new (but rapidly-developing) cross-disciplinary area of hydrodynamics/ecology. Progress made through the 'CoMIBBS' component of HYDRALAB III provides the material for a chapter focussed on guidance, principles and practice for composite modelling. There is

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detailed consideration of scaling and the degree of relevance of laboratory/physical modelling approaches for specific contexts included in each of the individual chapters. The Guide includes outputs from the workshops and several of the innovative transnational access projects that have been supported within HYDRALAB III, as well as the focussed joint research activities SANDS and CoMIBBS. Its primary purpose is to serve as a shared resource to disseminate the outstanding advances achieved within HYDRALAB III but, even more than this, it is a tribute to the human and institutional collaborations that led to and sustained the research advances, the human relationships that were strengthened and initiated through joint participation in the Programme, and the training opportunities that participation provided to the many young researchers engaged in the projects.

No more information dumps Map It helps you turn training requests into projects that make a real difference. You'll learn how to: Help the client identify what's really causing the performance problem. Determine the role (if any ) of training. Create realistic activities that help people practice what they need to do, not just show what they know. Choose the best format for each activity -- online, projected to a group, on paper, as a small-group activity, over email... Provide each activity at the best time -- in the workflow, available on demand, spaced over time... Let people pull the information they need to complete the activity -- no more information dumps Enjoy creating challenging activities that people want to complete. Show how your project has improved the performance of the organization. Using humor and lots of examples, Map It walks you through action mapping, a visual approach to needs analysis and training design. Organizations around the world use action mapping to improve performance with targeted, efficient training. Try

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sample activities, download job aids, and learn more at [map-it-book.com](http://map-it-book.com).

This workbook and the accompanying online resources provide a one-stop reference manual to designing and delivering a successful training course. Written in a practical and user-friendly style, The Training Design Manual provides both theory and practical exercises; guiding the reader through the total design process from start to finish. Theory and concepts are followed by practical application and a blend of text and graphics appeals to a wide range of learning styles. Accompanying online material includes design templates which the reader can use to record ideas as they progress through the book so that by the end, they will have a complete course design. In addition the website provides activities, examples and further course materials.

Written by an expert dog whisperer and dog owner, the Kelpie Complete Owner's Manual has the answers you may need when researching this tireless herding breed. Learn about this highly energetic, very smart, purebred and find out whether or not this outstanding working dog will be the best choice for you and your family. Learn everything there is to know, including little known facts and secrets and how to care for every aspect of the Kelpie's life. This manual contains all the information you need, from birth to the Rainbow Bridge, including transitioning through house breaking, care, feeding, training and end of life, so that you can make a well-informed decision about whether or not this dog is the breed for you. If you already have a Kelpie, this book will teach you everything you need to know to make your dog a happy dog and to make you a happy dog owner. The author George Hoppendale is an experienced writer and a true animal lover. He enjoys writing animal books and advising others how to take care of their animals to give them a happy home. Co-Author Asia Moore is a professional Dog Whisperer,

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Cynologist and Author, living on Vancouver Island, off the west coast of British Columbia, in Canada, who believes that all humans and dogs can live together in harmony. She and her dog whispering team, which includes an 8-year-old Shih Tzu named Boris, teach dog psychology to humans, to help alleviate problem behaviors that arise between humans and their canine counterparts so that everyone can live a happy and stress-free life together. Covered in this book: -

Temperament - Pros and Cons - Vital statistics - Before you buy - Choosing the right dog - Finding a breeder - Puppy proofing your home - The first weeks - Health and common health problems - Medical care & safety - Daily care - Feeding - Bad treats and snacks - Good treats and snacks - House training - Grooming - Training - Poisonous Foods & Plants - Caring for your aging dog .... and much more.

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